

**YORK COUNTY PLANNING COMMISSION
TUESDAY, February 16, 2016 - 7:00 P.M.
MEETING SUMMARY**

Chairman Kuhl opened the meeting at 7:00 p.m.

ROLL CALL

Members Present: Walter Kuhl, Brian Brenneman, Eric Bortner, Kevin Clark, Thomas Earp, Sean Kenny, Matthew Chronister

Members Absent: Mary Coble

Staff: Felicia Dell, Dir.; Joe Heffner, Asst. Dir.; Kurt Leitholf, Chief of Municipal Planning; Terry Ruby, Sr. Planner; Karen Hawkins, Recording Secretary

Solicitor: Attorney Jeffrey Rehmeyer II, CGA Law Firm

Others: Susan Byrnes, President Commissioner

Reporter: None

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Mr. Bortner made a motion to approve the minutes from January 19, 2016. The motion was seconded by Mr. Chronister, voted on and carried as stated.

COMMUNICATIONS

a. Project Review Correspondence

The list was submitted to the file by Chairman Kuhl.

b. Acknowledgments

None

FINANCIAL REPORT

a. January Financial Report for Review and Comment

Ms. Dell reviewed the simulated Financial Report for January, highlighting the Revenues and Expenses. Ms. Dell noted that we are in good position to start the new year and that funding reimbursements are starting to come in. Ms. Dell stated that the Auditors will be in on Monday, February 22, 2016 to do the 2015 Audit.

Chairman Kuhl acknowledged receipt of the financial report and noted it would be placed in the file for the annual audit.

COMMITTEE REPORTS

a. Appointment Nominating Committee – Region 6

Ms. Dell stated that we do not have any candidates for this seat as of yet. This appointment is for the City of York seat.

STAFF REPORTS

Ms. Dell noted that Mr. Gobrecht formatted his Staff Report differently, more in line with the Work Plan. Ms. Dell asked which format the Planning Commission would prefer. The Commission indicated either format is good and staff should use whichever is easiest and most efficient to provide.

a. Additional updates on Transportation and Stormwater Authority

Ms. Dell provided a follow up from Mr. Clark's presentation at last month's meeting regarding Transportation. Mr. Clark spoke about the monitoring by the Federal Highway Administration and gave an overview of that monitoring. Ms. Dell stated that the report provided to the Planning Commission members, was the actual executive summary from the final report. Ms. Dell also noted the YAMPO Tip Overview, which walks you through the website and you can find what projects are proposed for funding in York County.

Ms. Dell then reviewed the presentation that summarizes the Stormwater Authority Feasibility Study. Ms. Dell stated that it was feasible to create a Stormwater Authority. The next step is to take this presentation to every municipality in York County so they are informed about the Chesapeake Bay requirements, Stormwater Authority study, and the rationale behind it. We will start scheduling meetings with the municipalities in March.

Mr. Kenny questioned the possibility of having a position funded if we agree to educate other counties. Ms. Dell stated that is a good idea. Mr. Chronister questioned why this isn't at the County level. Ms. Dell stated that land use in Pennsylvania is decided at the local municipal level. Mr. Kuhl mentioned reaching out to Sportsman Clubs, as this will directly affect them. Mr. Clark stated that the by-laws should be made to include more municipal representation.

SOLICITOR'S REPORT

Attorney Rehmeyer asked if anyone had questions on their statements of financial interest. Attorney Rehmeyer then stated that he has been working with Mr. Leitholf and Mr. Shaffer on a Land Development in York Haven. Lastly, he stated that the Planning Commission members should have received an invitation to CGA's municipal training seminar and if anyone is interested in attending, please let him know.

UNFINISHED BUSINESS

None

NEW BUSINESS

PLEASE NOTE - Projects are not necessarily in the same order as the agenda.

**YCPC PROJECT #16-005
WRIGHTSVILLE BOROUGH
ZONING ORDINANCE AMENDMENT
TEXT: DEFINITIONS; SIGNS**

Chairman Kuhl stated that the following project has no questions or comments and is approved by unanimous consent in agreement with the staff report: 16-005

The purpose of this project is to review and comment on a proposal by Wrightsville Borough Officials to amend the Borough's Zoning Ordinance with regard to temporary signs. This amendment is being submitted for review in accordance with Section 609(e) of the Pennsylvania Municipalities Planning Code (PA MPC).

The staff of the York County Planning Commission recommends the Zoning Ordinance Amendment be adopted as submitted.

OTHER BUSINESS

None

PERSONNEL

None

ADJOURNMENT

There being no additional business, Chairman Kuhl adjourned the meeting at 7:40 pm.

Respectfully submitted,

Karen Hawkins
Administrative Assistant