

**YORK COUNTY PLANNING COMMISSION
TUESDAY, June 19, 2018 - 7:00 P.M.
MEETING SUMMARY**

Chairman Kuhl opened the meeting at 7:01 p.m.

I. ROLL CALL

Members Present: Walter Kuhl, Kevin Clark, Eric Bortner, Sean Kenny, Mary Coble, Thomas W. Earp, Cheryl Wormley, Matthew Chronister

Members Absent: Brian Brenneman

Staff: Felicia Dell, Director; Kurt Leitholf, Chief of Municipal Planning;

Solicitor: Attorney Mieke Driscoll, CGA Law Firm

Others: None

Reporters: None

II. PUBLIC COMMENT

None

III. APPROVAL OF MINUTES

A motion was made by Ms. Coble that the Minutes be approved. The motion was seconded by Mr. Kenny, voted on and carried as stated.

IV. COMMUNICATIONS

a. Project Review Correspondence was provided

b. Acknowledgements

Chairman Kuhl announced that Jeph Rebert had received a thank you from the North Hopewell Township Board of Supervisors. The Board reviewed the Flooded Roadway Study and discussed it at their meeting. The Fire Chiefs of Felton and North Hopewell/Winterstown have been asked to prepare a flooded roadway policy with the assistance of the Police Chief.

V. FINANCIAL REPORT

May 2018 Financial Report for Review and Comment

Ms. Dell reviewed the May 2018 Financial reports. Chairman Kuhl acknowledged receipt of the draft May Financials and stated they will be placed in the file for the audit.

VI. COMMITTEE REPORTS

Senior Initiatives Committee

Ms. Coble reported that the Senior Initiatives Committee has received a grant from Embracing Aging in the amount of \$13,600 to be used for a facilitator to help develop an agenda. This will enable the committee to move forward in meeting with County agencies.

VII. STAFF REPORTS

Ms. Dell stated that the first public meeting for the Stormwater Authority Implementation Plan is on Thursday, June 21st at the York Learning Center. Also, on Tuesday, June 26th there is a public meeting to discuss the future of the Pleasant Acres Road Bridge.

VIII. SOLICITOR'S REPORT

Attorney Driscoll reported that Attorney Rehmeyer has been working with the YCPC on contracts for Design Quake and the Housing Authority. Both of those contracts are ready to be approved and signed.

IX. UNFINISHED BUSINESS

Proposed Electric Transmission Line

Mr. Chronister reported on the June 1st site visit. During this site visit, the Administrative Law Judge took testimony from people affected by the placement of the transmission line.

IX. NEW BUSINESS

None

X. OTHER BUSINESS

- a. Service Contract between York City Housing Authority and York County Planning Commission for Housing Inspection Services.

Ms. Dell explained that York City Housing Authority was looking for help with their housing inspections as they had been allocated approximately 300 additional housing vouchers by HUD. The York City Housing Authority asked YCPC for assistance in completing the voucher housing inspections.

A motion was made by Ms. Coble that the service contract between York City Housing Authority and York County Planning Commission for Housing Inspection Services be approved for signing. The motion was seconded by Mr. Kenny, voted on and carried as stated.

- b. Grant Contract between Design Quake and York County Planning Commission for Senior Initiatives Partnership Facilitation.

Ms. Dell explained that the contract with Design Quake is for deliverables for a meeting in the fall of the year for the Senior Initiatives Committee.

A motion was made by Ms. Coble to approve the grant contract between Design Quake and York County Planning Commission for Senior Initiatives Partnership Facilitation to provide services in the amount of \$13,600. The motion was seconded by Mr. Kenny, voted on and carried as stated.

The York County Planning Commission was awarded a grant in the amount of \$7,000 by the York County Community Foundation to pay for a portion of the Design Quake Services.

A motion was made by Mr. Kenny to authorize the Director or the Assistant Director of the York County Planning Commission to sign the grant agreement with The York County Community Foundation. The motion was seconded by Ms. Coble, voted on and carried as stated.

XI. PERSONNEL

None

XII. ADJOURNMENT

There being no additional business, Chairman Kuhl adjourned the meeting at 7:43 p.m.

Respectfully submitted,

Kim Baker
Administrative Assistant