

**YORK COUNTY PLANNING COMMISSION
TUESDAY, May 16, 2017 - 7:00 P.M.
MEETING SUMMARY**

Chairman Kuhl opened the meeting at 7:01 p.m.

I. ROLL CALL

Members Present: Eric Bortner, Walter Kuhl, Thomas W. Earp, Brian Brenneman, Cheryl Rascoe, Mary Coble

Members Absent: Kevin Clark, Sean Kenny, Matthew Chronister

Staff: Felicia Dell, Director; Wade Gobrecht, Assistant Director; Sharon Boyer, Senior Planner

Solicitor: Attorney Jeffrey L. Rehmeier, II, CGA Law Firm

Others: None

Reporters: None

II. PUBLIC COMMENT

None

IV. APPROVAL OF MINUTES

A motion was made by Mr. Brenneman that the minutes be approved as presented. The motion was seconded by Mr. Earp, voted on and carried as stated. Ms. Coble abstained from the vote

V. COMMUNICATIONS

a. Project Review Correspondence
Enclosed in packet

b. Acknowledgements
Mr. Kuhl acknowledged Mike Pritchard for his submission of his transit development plan to the National Conference for GIS & Transit Congress. Mr. Pritchard will be presenting this information in Washington, DC at the National Conference for GIS & Transit.

VI. FINANCIAL REPORT

a. March Financial Report for Review and Comment

Ms. Dell reviewed the April, 2017 Financial reports.

Chairman Kuhl acknowledged receipt of the April Financial Report.

VII. COMMITTEE REPORTS

a. ECHO Housing

Elderly housing is trying to schedule a meeting for May 25th, but more likely it will be held in June.

VIII. STAFF REPORTS

Ms. Dell briefly reviewed highlights from the staff reports.

IX. SOLICITOR'S REPORT

Solicitor Rehmeyer stated that he would recommend the Board sign and approve the Second Amendment to the Aviation Grant Application and Administrative Agreement.

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

**a. YCPC PROJECT #17-014
DOVER TOWNSHIP SUBDIVISION AND LAND
DEVELOPMENT ORDINANCE AMENDMENT
Text: Driveways and Access Drives**

The purpose of this project is to review and comment on a proposal by Dover Township Officials to amend the Dover Township Subdivision and Land Development Ordinance. The proposed ordinance is being submitted for recommendations in accordance with Section 505(a) of the Pennsylvania Municipalities Planning Code (PA MPC).

Ms. Coble made a motion that the staff report be approved subject to the revisions discussed regarding the deletion of the last sentence in comment #1 and

addressing the word “may” instead of “shall” in comment #2. The motion was seconded by Mr. Brenneman, voted on and carried as stated.

**b. YCPC PROJECT #17-015
Dauphin County COMPREHENSIVE PLAN UPDATE**

A proposed *Dauphin County Comprehensive Plan, “Growing Together”* was submitted to the York County Planning Commission for review and comment, as required by Section 301.3 of the PA Municipalities Planning Code (PA MPC).

Ms. Coble made a motion to approve Project 17-015. The motion was seconded by Mr. Brenneman, voted on and carried as stated.

XII. OTHER BUSINESS

- a. Ms. Dell presented the Amendment to the Aviation Grant Application and Administrative Agreement to the Board for approval.

Ms. Coble made a motion to approve the signing of the Agreement. The motion was seconded by Mr. Brenneman, voted on and carried as stated.

XIII. PERSONNEL

- a. Ms. Dell presented the information on the new hire for the Transportation Planner I position. The applicant chosen was Jesse King, who had served as an intern last summer.

Ms. Coble made a motion to approve the hiring of Jesse King as a Transportation Planner I at the recommended salary of \$35,386.00. The motion was seconded by Mr. Brenneman, voted on and carried as stated.

- b. Ms. Dell presented the information on the promotion for the Chief of Information Systems. The applicant chosen was Tanya Wall.

Ms. Coble made a motion to approve the promotion of Tanya Wall to the Chief of Information Systems at the recommended salary of \$61,246.00. The motion was seconded by Mr. Brenneman, voted on and carried as stated.

XIV. ADJOURNMENT

There being no additional business, Chairman Kuhl adjourned the meeting at 7:28 pm.

Respectfully submitted,

Kim Baker
Administrative Assistant