

**YORK COUNTY PLANNING COMMISSION
TUESDAY, May 15, 2018 - 7:00 P.M.
MEETING SUMMARY**

Chairman Kuhl opened the meeting at 7:01 p.m.

I. ROLL CALL

Members Present: Walter Kuhl, Kevin Clark, Eric Bortner, Sean Kenny, Mary Coble, Brian Brenneman, Thomas W. Earp, Cheryl Wormley

Members Absent: Matthew Chronister

Staff: Felicia Dell, Director; Wade Gobrecht, Assistant Director; Kurt Leitholf, Chief of Municipal Planning; Sharon Boyer, Senior Planner, Karen Schaale, Fiscal Officer; Cathy Yontz, Assistant Fiscal Officer

Solicitor: Attorney Jeffrey L. Rehmeyer II, CGA Law Firm

Others: Tracy Rash, Maher Duessel

Reporters: None

II. PUBLIC COMMENT

None

III. APPROVAL OF MINUTES

A motion was made by Ms. Coble that the Minutes be approved with the following revisions: adding litigation to the Executive Session for the Transmission Line and that the Consent Agenda specifically mention projects A - H . The motion was seconded by Mr. Brenneman, voted on and carried as stated.

IV. COMMUNICATIONS

a. Project Review Correspondence was provided

b. Acknowledgements
None

V. FINANCIAL REPORT

- a. Ms. Tracy Rash from Maher Duessel presented the 2017 Annual Audit to the York County Planning Commission.

A motion was made by Ms. Coble to approve the Audit as presented. The motion was seconded by Mr. Brenneman. Motion carried. Acknowledgements were also offered to Karen and Cathy for their good work.

- b. April 2018 Financial Report for Review and Comment
Ms. Dell reviewed the April 2018 Financial reports.
Chairman Kuhl acknowledged receipt of the draft April Financials and stated they will be placed in the file for the audit.

VI. COMMITTEE REPORTS

Senior Issues Initiative Committee Report: Ms. Coble reported that the Senior Initiatives Committee is working on a grant for a facilitator. The grant would be funded through Embracing Aging. The facilitator will work with the Committee and the Commission Board as well as others to develop the Agenda for meeting. The first topic will be housing starting in July or August with a kick-off meeting. If the grant is approved the Commission will have to approve the grant agreement and the contract for the facilitator. Ms. Coble thanked Kurt for all his hard work on this project.

VII. STAFF REPORTS

Monthly Reports – Ms. Dell stated that Programs Management & Compliance has received a budget increase in its HUD funding for 2018-2019. Mr. Leitholf spoke about the revenue from plans. Currently, the income is similar to last year although fewer proposed residences have been reviewed. Ms. Dell reported that related to land development activity is the truck transportation for freight movement and the impact it has on our interstate highways.

VIII. SOLICITOR’S REPORT

Attorney Rehmeyer reported that he is continuing to work with the YCPC staff with housing, the stormwater consortium and the Transource issue.

IX. UNFINISHED BUSINESS

Proposed Electric Transmission Line

Mr. Gobrecht presented updates to the information available about the proposed Electric Transmission Line to the Commission.

IX. NEW BUSINESS

- a. YCPC PROJECT #18-020
SHREWSBURY TOWNSHIP
ZONING ORDINANCE AMENDMENT TEXT: DEFINITIONS; AGRICULTURAL
DISTRICT**

PROJECT DESCRIPTION

The purpose of this project is to review and comment on a proposal by Shrewsbury Township officials to amend the township's zoning ordinance to add definitions for water and sewer laterals and water or sewer mains, and to revise the minimum lot width required in the agricultural district. These amendments have been submitted for review in accordance with Section 609(e) of the Pennsylvania Municipalities Planning Code (PA MPC).

The LGAC Executive Committee recommended to adopt as written.

Staff report recommends Municipality adopt with staff comments.

A motion was made by Ms. Coble to approve Project 18-020 as submitted. Mr. Brenneman seconded the motion. Motion carried.

- b. YCPC PROJECT #18-021
EAST HOPEWELL TOWNSHIP
ZONING ORDINANCE AMENDMENT TEXT: MEDICAL MARIJUANA;
CAO/CAFO REGULATIONS**

PROJECT DESCRIPTION

The purpose of this project is to review and comment on a proposal by East Hopewell Township officials to amend the township's zoning ordinance to add regulations for medical marijuana facilities and to amend the regulations for CAO/CAFO operations. These amendments have been submitted for review in accordance with Section 609(e) of the Pennsylvania Municipalities Planning Code (PA MPC).

The LGAC Executive Committee recommended to not adopt as written.

Staff report recommends Municipality adopt with staff comments.

A motion was made by Ms. Coble to approve Project 18-021 with an additional comment recommending the municipality include a reference to the legislation

instead of including the specific requirement from the legislation. Mr. Kenny seconded the motion. Motion carried.

- c. **YCPC PROJECT #18-022
FRANKLIN TOWNSHIP
ZONING ORDINANCE AMENDMENT Text: Open Space Zone – Maximum Density**

PROJECT DESCRIPTION

The purpose of this project is to review and comment on a proposal by Franklin Township officials to amend the Open Space Zone section of the township zoning ordinance. The proposed amendments are being submitted for recommendations in accordance with Section 607(e) of the Pennsylvania Municipalities Planning Code (PA MPC).

The LGAC Executive Committee recommended to adopt as written.

Staff report recommends Municipality to adopt with staff comments.

A motion was made by Ms. Coble to approve Project 18-022 as submitted. Mr. Brenneman seconded the motion. Motion carried.

X. OTHER BUSINESS

None

XI. PERSONNEL

- a. Recommendation for hire – Seasonal Employee for Traffic Counts
Mr. Gobrecht presented information on Kevin Gable who is a seasonal part-time hire for Traffic Counts with the Transportation Division.

A motion was made by Ms. Coble to approve the hiring of Kevin Gable, as a Traffic Counts Seasonal Employee, at a rate of \$15.36/hour. Mr. Kenny seconded the motion. Motion carried.

- b. Recommendation for Promotion
Ms. Dell presented information for a promotion from a GIS Analyst Level 1 to Level II for Jacob Trimmer.

A motion was made by Ms. Coble to approve the promotion of Jacob Trimmer from GIS Analyst, Level I to Level II at an annual salary of \$42,192 effective

**with the pay period beginning on May 17, 2018. Mr. Kenny seconded the motion.
Motion carried.**

XI. ADJOURNMENT

There being no additional business, Chairman Kuhl adjourned the meeting at 8:34 p.m.

Respectfully submitted,

Kim Baker
Administrative Assistant