

**YORK AREA METROPOLITAN PLANNING ORGANIZATION
COORDINATING COMMITTEE MEETING
2/23/17 MEETING SUMMARY**

1. Call to Order for the Coordinating Committee

- The meeting was called to order by Secretary Felicia Dell.

2. Introductions

- Secretary Dell began a self-introduction by members of the Coordinating Committee and the meeting attendees.

3. Public Comment

- None.

4. Minutes of the December 1, 2016 Coordinating Committee Meeting

- **A motion to accept the minutes of the December 1, 2016 Coordinating Committee meeting was made by Jim Gross and seconded by Mike Keiser. Motion carried.**

5. Announcements

- a. Commuter Services of Pennsylvania – Matt Boyer, Commuter Services of Pennsylvania
Matt Boyer stated that there are 13 counties participating in the program. The database for alternative modes of transportation is approximately 30,000 people. There are 450 organizations participating in this program 90 of which are in York County.
- b. Functional Classification Approval – Dan Walston, FHWA
Dan Walston reported that the functional classification changes were submitted on January 25th and should be approved within the month.

6. Committee Reports

- a. Flooded Roadway Study Committee - Jeph Rebert, YCPC
Jeph Rebert stated that PennDOT has completed their extreme vulnerability study which is an assessment on infrastructure from extreme weather.

The Flooded Roadway Study will restart sometime in March.
- b. Operation and Maintenance of Adaptive Signal Technology (OMAST) – Beth Nidam, YCPC
Beth Nidam stated there is a meeting scheduled on March 8th for all the municipalities that have responsive and adaptive signals planned for corridors within their boundaries. PennDOT will be attending this meeting.

7. Unfinished Business

- a. York County Public Participation Plan – No New Information
- b. Critical Urban/Rural Freight Network – No New Information

- c. YAMPO Policy on US Route 15 and Surrounding Network – Will Clark, YCPC
Will Clark informed the Committee that Dillsburg Borough supported the policy while Franklin Township and Carroll Township did not. The townships were contacted as to why they did not support the project. Those concerns were addressed and the revised policy has been given to the Committee for approval.

A motion to amend the policy as discussed approve the policy was made by Jim Gross and seconded by Zach Steckler. Motion carried.

- b. Statewide TAP – Jeph Rebert, YCPC
Jeph Rebert stated that the Statewide TAP program approved \$883,000 for the Rail Trail Authority for the Emig Road pedestrian bridge. There is a request to remove the third contingency on the Small Athletic Field phase to permit this project to move forward.

A motion to remove the contingency from the Small Athletic Field phase was made by Jim Gross and seconded by Mike Keiser. Motion carried.

8. New Business

- a. 2017 Transportation Improvement Program (TIP) Actions – Adam Grimes, PennDOT Central Office
1. Highway and Bridge Administrative Modifications
Adam Grimes gave an update on the Highway Administrative Actions included in the agenda packet.
 2. Highway and Bridge Amendments
Adam Grimes stated that part of the statewide TAP announcement added funds to the York Highway Bridge TIP for the Rail Trail authority Bridge.

A motion to approve the TIP Amendment for the Rail Trail Authority Project was made by Mike Keiser and seconded by Jim Arey. Motion carried.

- a. York County Rail Trail Authority Project Consolidation – Jeph Rebert, YCPC.
Jeph Rebert reported The Rail Trail Authority is requesting that the MPO approve the combination of the 3 phases of the northern extension of the rail trail into one project. They are planning to go out for bid for the entire project in early 2018. Jeph stated that in a meeting with both the Director and the Board Chair of the Rail Trail Authority, there is a \$135,000 funding shortfall.

A motion to combine the three phases into one unified project with the contingency that the Rail Trail Authority either downsizes the project scope to fit the budget or raises the additional funding to

cover the funding shortfall was made by Jim Gross and seconded by Zach Steckler. Motion carried.

3. Transit Administrative Modification

- a. York County Rail Trail Authority Project Consolidation – Jeph Rebert, YCPC.

This modification is included in the Agenda packet on page 17

b. Candidate Projects

1. Problem Tracking Sheet – Mike Pritchard, YCPC
Mike Pritchard reviewed the LPN Tracking Sheet

2. George Street Road Diet – Jim Gross, city of York
Jim Gross stated that the North George Street bridge on the east side of the bridge will need to have an 11-12 foot buffer to accommodate the rail trail traffic. The City would like to complete this project at the same time the rail trail is completed in 2018 or 2019. The City estimates the work would cost \$450,000 to complete.

A motion to approve the amendment to the 2018 FTY year TIP to add \$450,000 of construction money for the North George Street bridge was made by Jim Gross and seconded by Mike Keiser. Motion Carried.

c. Long Range Transportation Plan – Will Clark, YCPC

Will Clark explained the changes to the Long Range Transportation Plan. This plan must be updated every 4 years to meet the Federal Highway requirements.

A motion to approve the Long Range Transportation Plan being sent out for public review was made by Jim Arey and seconded by Jim Gross. Motion carried.

d. Technical Committee Municipal Representatives – Heather Bitner, YCPC

Heather Bitner stated that the municipal representation for the Technical Committee had been reduced to one township and one borough under the restructuring plan. The York County Administrators Association made the following recommendations: Borough representative to be Larry Smith from Delta Borough, Township representative to be Michael Fleming from Dover Township as the primary representative and Jessica Fieldhouse from Springettsbury Township to be the alternate.

A motion to appoint to the technical committee Larry Smith representing the boroughs, Michael Fleming as the primary for the townships and Jessica Fieldhouse as the alternate was made by Mike Keiser and seconded by Jim Arey. Motion carried.

e. PennDOT Connects – Jim Arey, PennDOT Central Office

Jim Arey reported on the PennDOT Connects formal policy changes that were issued in December to help the collaboration between all levels of transportation planning.

- f. Unified Planning Work Program – Committee Assignments – Will Clark, YCPC
Will Clark stated as part of the MPO restructuring process the Coordinating Committee

will

review the UPWP tasks and assign them to the appropriate committees every February.

A motion to approve the division of the responsibilities between the Technical and Coordinating Committees as it presented here was made by Mike Keiser and seconded by Jim Arey. Motion carried.

- g. SRTP Appointment – Will Clark, YCPC
Will Clark stated that he had volunteered to be the YCPC representative on the SRTP Board due to the upcoming retirement of Joe Heffner. Felicia Dell would continue as the alternate.

A motion to approve the changes to the SRTP representatives, appointing Will Clark to the SRTP Board, from the YCPC was made by Jim Gross and seconded by Jim Arey. Motion carried.

- h. Transportation Alternatives Program (TAP) 2018 Application Process – Jeph Rebert, YCPC
Will Clark stated this agenda item was unneeded since the process had just been assigned to the Technical Committee.

9. Other Business

- a. 2017-2018 Unified Planning Work Program (UPWP) Supplemental Funding Request – Will Clark, YCPC
Will Clark reported that an Environmental Justice Supplemental Funding Request had been submitted to PennDOT along with our neighboring MPOs to develop one environmental justice process for all the MPOs within District 8-0. Jim Arey believes that the funding letters were sent out on Friday for this project.
- b. PennDOT/York County Stormwater Partnership – Felicia Dell, YCPC
Felicia Dell stated that York County has been leading the municipalities through stormwater initiatives to get York County's pollutant reduction goals met. Outreach to PennDOT was done and resulted in crafting a way for York County to be a pilot in working with PennDOT. During this project PennDOTS reductions can be counted toward York County's reductions for our stormwater pollutant goals.
- c. PennDOT and Utility Coordination – Will Clark, YCPC
Will Clark reported that he had been contacted by Representative Klunk's office concerning the Columbia Gas and PennDOT coordination for the RT 94 project in Hanover. This will be the third summer for the work and they are asking if any

scheduling can be changed or coordinated between the utility and PennDOT. There will be on-going meetings to discuss this concern.

- d. Transit Development Plan – Mike Pritchard, YCPC
Mike Pritchard stated that there is a completed transit development plan. There will be a presentation of this plan at a future meeting.
- e. Newspaper Articles
Felicia Dell noted that the newspaper articles in the agenda packets were for informational purposes only.
- f. Consultant Agreement for Signal Timing Coordination Project - Beth Nidam, YCPC
Beth Nidam stated that once the signed contract pages are received from Pennoni Associates the contract will move through the steps for final approval. Once the contract and memorandum of agreement are finalized, consultants through the YCPC and York County MPO will be able to work with the municipalities to more efficiently time signals on the congested corridors of York County.

11. Upcoming Meetings

- a. April 6, 2017, YAMPO Technical Committee
- b. April 27, 2017, YAMPO Coordination Committee

12. Adjournment

- Secretary Dell adjourned the meeting at 10:54 am.

Attendance
York Area Metropolitan Planning Organization
Coordinating Committee Meeting
February 23, 2017

Voting Members (# of Votes)

		<u>Attended</u>
PennDOT (2)		
Central Office:	Larry Shifflet	
Alternates:	Jim Arey	x
	Adam Grimes	x
	Meribeth Raves	
District 8-0 Office:	Mike Keiser	x
Alternates:	Anthony Berger	x
	Nathan Walker	x
	John Kennedy	
York County (2)		
Commissioners:	Susan Byrnes	
Alternates:	Chris Reilly	x
	Doug Hoke	
	Felicia Dell	
York Planning Commission:	Walter A. Kuhl	
Alternate:	Felicia Dell, Secretary	x
	Will Clark	x
	Joe Heffner	
York City (1)		
Representative:	Kim Bracey	
Alternates:	Jim Gross	x
Central Pennsylvania Transportation Authority (1)		
Chairman:	Raymond Rosen	
Alternates:	Richard Farr, Chairman	
	Jenna Reedy	
Legislative Appointments (2)		
Legislator:	Representative Seth Grove	
Alternate:	Wendy Leahy	x
Appointed Citizen	Ron Miller	
Alternate 1:	Congressman Scott Perry	
Alternate 2:	Bob Reilly	
Hanover Urbanized Area (1)		
	Zach Steckler, Hanover Borough	x
	Eric Bortner, Penn Township	x

Advisory Members (0)

Federal Transit Admin:	Deborah Purnell-Butler	
Federal Highway Administration:	Dan Walston	x
FAA-Airport District Office:	Lori Ledebohm	
PennDOT Bureau of Aviation	Edie Letherby	

Attendance (continued)
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Other Planning Partners (0)

Adams County Planning	Chris Caba	
Bicycle Access Council	Joe Stafford	
Capital City Airport	David Spaulding	
SRTP	Matt Boyer	x
Genessee & Wyoming, Inc.	Kim Smith	
Lancaster Co Planning Commission	Robert Bini	
Tri-County Regional Planning Commission	Tim Reardon	
BRTB/Baltimore County	Emery Hines	

Other Persons Attending (0)

Senator Scott Wagner	Nadine Hubner	x
York County Planning Commission	Jeph Rebert	x
York County Planning Commission	Mike Pritchard	x
York County Planning Commission	Heather Bitner	x
York County Planning Commission	Beth Nidam	x
York City	Chaz Green	x
KCI	Paul McNamee	x
Springettsbury Township	Ben Marchant	x
TRG	Tom Austin	x
CS Davidson	John Klinedinst	x
CS Davidson	Jeff Shue	x
Downtown, Inc.	Tim Miller	x
Downtown, Inc.	Adam Walters	x
YCRTA	Gwen Loose	x
Sen Mike Reagan	B J Sieg	x
Representative Dawn Keefer	Kathryn Gent	x