

**YORK AREA METROPOLITAN PLANNING ORGANIZATION  
COORDINATING COMMITTEE MEETING  
12/01/2016 MEETING SUMMARY**

**1. Call to Order for the Coordinating Committee**

- The meeting was called to order by Secretary Felicia Dell.

**2. Introductions**

- Secretary Dell began a self-introduction by members of the Coordinating Committee and the meeting attendees.

**3. Public Comment**

- None.

**4. Minutes of the October 27, 2016 Coordinating Committee Meeting**

- **A motion to accept the minutes of the October 27, 2016 Coordinating Committee meeting was made by Ron Miller and seconded by Jim Gross. Motion carried.**

**5. Announcements**

- a. Commuter Services of Pennsylvania – Stacy Newcomer, Commuter Services of Pennsylvania  
Stacy Newcomer stated West Manchester Township signed as a partner for the Commuter Services of Pennsylvania Program and that work continues in York County with both Amazon and Target Distribution Centers.
- b. Final Rule for Metropolitan Planning – Will Clark, YCPC  
Will Clark gave a presentation on Final Rule for Metropolitan Planning

**6. Committee Reports**

- a. Flooded Roadway Study Committee - Jeph Rebert, YCPC  
Jeph Rebert stated that there was nothing new to report at this time.
- b. Project Consultant Selection Committee – Beth Nidam, YCPC  
Beth Nidam stated that the top three firms have been selected and sent to PennDOT District 8 for approval.
  - **A motion to dissolve the Project Consultant Selection Committee was made by Jim Arey and seconded by Jim Gross. Motion carried.**
- c. Operation and Maintenance of Adaptive Signal Technology (OMAST) – Beth Nidam, YCPC  
Beth Nidam stated that the first meeting of the impacted municipalities will be in January 2017

**7. Unfinished Business**

- a. York County Public Participation Plan – Mike Pritchard, YCPC

Mike Pritchard reported that numerous comments were received from the Federal Highway Administration regarding the draft of the Public Participation Plan. As a result of these comments the draft Plan approval needs to be postponed.

**Motion to withdraw the Public Participation Plan until a modified draft can be presented was made by Ron Miller and seconded by Mike Keiser. Motion carried.**

- b. Critical Urban/Rural Freight Network (Introduction) – Beth Nidam, YCPC  
Beth Nidam reviewed the staff recommendations for the Critical Urban/Rural Freight Corridor designations for York County.

**Motion to approve the Critical Urban/Critical Rural Freight Corridor designation priority list as presented and submit designations to PennDOT by Mike Keiser and seconded by Ron Miller. Motion carried.**

- c. YAMPO Policy on US Route 15 and Surrounding Network – Will Clark, YCPC  
Will Clark informed the Committee that Dillsburg Borough has adopted a resolution in support of the MPO policy. Carroll Township and Franklin Township did not support the MPO Policy.
- b. Statewide TAP – Jeph Rebert, YCPC  
Jeph Rebert stated that there was nothing new to report at this time.

## 8. New Business

- a. 2015 Transportation Improvement Program (TIP) Actions – Adam Grimes, PennDOT Central Office
  - 1. Highway Administrative Actions  
Adam Grimes gave an update on the Highway Administrative Actions included in the agenda packet.
  - 2. Highway Amendments
    - a. Linking Planning and NEPA Delivery Assistance, Will Clark, YCPC  
Will Clark explained the need to use \$50,000 from state funds for engineering services for the Linking Planning and NEPA process for problems identified by the MPO.

**A motion to approve an amount not to exceed \$50,000 of state funds for FFY 2017. For the purpose of Linking Planning and NEPA assistance for problems identified by the MPO was made by Mike Keiser and seconded by Will Clark. Motion carried. The funding will be administered by the YCPC.**

- 3. Transit Modification – Adam Grimes, PennDOT Central Office.
  - a. New Building  
Adam Grimes stated that the Zarfoss facility funds will be flexed to the Transit TIP in 2017 with funds matched by State and Local funding.

- b. Candidate Projects – Mike Pritchard, YCPC
  - 1. Problem Tracking Sheet – Mike Pritchard, YCPC  
Mike Pritchard reviewed the LPN Tracking Sheet and stated that the items showing in blue are items that might be reviewed by the MPO to see if consultant assistance is needed on these items.
- c. 2017 YAMPO Meeting Schedule  
There was discussion about the MPO meetings being held in the evening to attract public participation. It was decided to retain the standard daytime schedule for meetings and to let the agenda determine if a meeting needs to be moved to the evening or an additional meeting should be held.

**A motion to approve the meeting schedule for the YAMPO for 2017 was made by Jim Arey and seconded by Mike Keiser. Motion carried.**

## **9. Other Business**

- a. Technical Committee Municipal Representatives Candidates – Heather Bitner, YCPC  
The York County Municipal Administrators Association will look at the five submissions of the Municipal Representatives to the Technical Committee at the December meeting. The applicants were from one borough and four different townships. This Committee will be asked to approve the recommended appointments at the February meeting.
- b. 2017-2018 Unified Planning Work Program (UPWP) Supplemental Funding Request – Will Clark, YCPC  
Will Clark stated that supplemental funding was available for Environmental Justice studies through Federal Highway and PL funds. The MPOs in District 8 are working together to try to obtain this funding.

**A motion to approve the submission of a supplemental funding request to conduct an environmental justice benefit and burdens analysis in coordination with all District 8-0 MPOs to be developed as a pilot for MPOs across the state was made by Jim Arey and seconded by Ron Miller. Motion carried.**

Will Clark stated that additional Federal Transit Administration funds are available for the end of the year based on our formula allocation a local match of \$7,500 would be needed for \$30,000. The funds we receive would be distributed to our first three base tasks.

**A motion to approve the amendment to the 2016-2018 Unified Planning Work Program (UPWP) by \$30,000 of Federal Transit Administration (MPP) and \$7,500 of local funds in year 2 was made by Mike Keiser and seconded by Jim Arey. Motion carried.**

## **11. Upcoming Meetings**

- a. February 23, 2017, YAMPO Coordinating Committee

b. April 6, 2017, YAMPO Technical Committee

**12. Adjournment**

- Secretary Dell adjourned the meeting at 10:23 am.

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**Attendance**  
**York Area Metropolitan Planning Organization**  
**Coordinating Committee Meeting**  
**December 1, 2016**

**Voting Members (# of Votes)**

		<b><u>Attended</u></b>
<b>PennDOT (2)</b>		
Central Office:	Larry Shifflet	
Alternates:	Jim Arey	x
	Adam Grimes	x
	Meribeth Raves	
District 8-0 Office:	Mike Keiser	x
Alternates:	Anthony Berger	x
	Nathan Walker	x
	John Kennedy	
<b>York County (2)</b>		
Commissioners:	Susan Byrnes	
Alternates:	Chris Reilly	
	Doug Hoke	
	Felicia Dell	x
York Planning Commission:	Walter A. Kuhl	
Alternate:	Felicia Dell, Secretary	
	Will Clark	x
	Joe Heffner	
<b>York City (1)</b>		
Representative:	Kim Bracey	
Alternates:	Jim Gross	x
<b>Central Pennsylvania Transportation Authority (1)</b>		
Chairman:	Raymond Rosen	
Alternates:	Richard Farr, Chairman	
	Jenna Reedy	
<b>Legislative Appointments (2)</b>		
Legislator:	Representative Seth Grove	
Alternate:	Wendy Leahy	x
Appointed Citizen	Ron Miller	x
Alternate 1:	Congressman Scott Perry	
Alternate 2:	Bob Reilly	x
<b>Advisory Members (0)</b>		
Federal Transit Admin:	Deborah Purnell-Butler	
Federal Highway Administration:	Dan Walston	x
FAA-Airport District Office:	Lori Ledebohm	
PennDOT Bureau of Aviation	Edie Letherby	
<b>Other Planning Partners (0)</b>		
Adams County Planning	Chris Caba	x

**Attendance (continued)**  
**York Area Metropolitan Planning Organization**  
**Coordinating Committee Meeting**  
**December 1, 2016**

Bicycle Access Council	Joe Stafford
Capital City Airport	David Spaulding
Commuter Services of PA	Matt Boyer
Genessee & Wyoming, Inc.	Kim Smith
Lancaster Co Planning Commission	Robert Bini
Tri-County Regional Planning Commission	Tim Reardon
BRTB/Baltimore County	Emery Hines

**Other Persons Attending (0)**

Senator Scott Wagner	Nadine Hubner	x
Representative Stan Saylor	Kevin Eck	x
York County Planning Commission	Jeph Rebert	x
York County Planning Commission	Mike Pritchard	x
York County Planning Commission	Heather Bitner	x
York County Planning Commission	Beth Nidam	x
Representative Kate Klunk	Carrie Nace	x
York City	Chaz Green	x
York Township	Gary Milbrand	x
KCI	Paul McNamee	x
Commuter Services of PA	Stacy Newcomer	x
Springettsbury Township	Ben Marchant	x