

**YORK AREA METROPOLITAN PLANNING ORGANIZATION  
COORDINATING COMMITTEE MEETING  
8/25/2016 MEETING SUMMARY**

**YORK AREA METROPOLITAN PLANNING ORGANIZATION  
REORGANIZATION MEETING**

**1. Call to Order**

The meeting was called to order by Chairman Jim Arey at 8:55 am.

**2. Nominations for Chairperson and Secretary**

- This was the first meeting in the new fiscal year. A new chairperson and secretary must be voted in at the beginning of each fiscal year. The current Chairperson is Mr. Jim Arey and the Secretary is Ms. Felicia Dell. **Will Clark made a motion to nominate Seth Grove as the new Chairperson, and seconded by Bob Reilly. The motion was approved. Will Clark made a motion to nominate Felicia Dell as the Secretary and seconded by Mike Keiser. The motion was approved.**

**3. Adjournment**

**YORK AREA METROPOLITAN PLANNING ORGANIZATION**

**1. Call to Order for the Coordinating Committee**

- The meeting was called to order by Secretary Felicia Dell.

**2. Introductions**

- Secretary Dell began a self-introduction by members of the Coordinating Committee and the meeting attendees.

**3. Public Comment**

- None

**4. Draft Minutes of the August 4, 2016 Technical Committee Meeting**

- The draft minutes of the August 4, 2016 Technical Committee meeting were included in the agenda packet for informational purposes were noted. No comments were received.

**5. Minutes of the June 23, 2016 Coordinating Committee Meeting**

- **A motion to accept the minutes of the June 23, 2016 Coordinating Committee meeting was made by Jim Gross and seconded by Bob Reilly. The motion was approved.**

**6. Announcements**

- a. Commuter Services of Pennsylvania - Kandi Fox  
Kandi Fox spoke about 3 events that have been completed: The Earth Day Challenge,

Bike Month and the Second Annual Best Workplaces for Commuters ceremony.

- b. FAST Act Presentation – Dan Walston, Federal Highway Administration  
Dan Walston made a presentation on the recent federal legislation, Fixing America’s Surface Transportation Act (FAST Act) of 2015.

## 7. Committee Reports

- a. YAMPO Committee Structure Subcommittee – Heather Bitner, YCPC  
Will be discussed under a separate agenda item..
- b. Flooded Roadway Study Committee – Jeph Rebert, YCPC  
Jeph Rebert reported that PennDOT is still working on the extreme weather vulnerability study. The flooded roadway study will continue after the PennDOT study is completed.
- c. Project Consultant Selection Committee – Beth Nidam, YCPC  
Beth Nidam stated a committee of four has been formed with Mark Derr from the County of York; Eric Bortner, Penn Township; Scott Depoe, York Township Public Works Director; and Will Clark from YCPC. The committee will make recommendations to District 8 after their evaluation of the responses from the advertisement through ECMS. The County of York will execute the consultant contract after the final stages of the consultant selection.

## 8. Unfinished Business

- a. YAMPO Bylaws – Heather Bitner, YCPC  
Heather Bitner reviewed the changes to the YAMPO Bylaws to the committee. **A motion was made to recommend the YAMPO Bylaws and Procedures as presented with the correction to the Environmental Justice Representative(s). The new committee structure will start in January 2017. With the approval of these changes the YAMPO Committee Structure Subcommittee is abolished. This motion was made by Bob Reilly and seconded by Jim Arey. The motion was approved.**
- b. Title VI Policy Statement – Jeph Rebert, YCPC  
**A motion to approve the YAMPO Title VI Non-Discrimination Policy Statement as an element of the 2016 YAMPO Title VI Compliance Update was made by Jim Arey and seconded by Jim Gross. The motion was approved.**
- c. YAMPO Policy on US Route 15 and Surrounding Network – Will Clark, YCPC  
Will Clark informed the Committee that there was no new information regarding this agenda item.
- d. Statewide TAP – Jeph Rebert, YCPC  
Jeph Rebert informed the Committee that there was no new information regarding this agenda item.

## 9. New Business

### a. 2015 Transportation Improvement Program (TIP) Actions

1. Highway Amendments – There were none.
2. Transit Amendments – There were none.

### b. Candidate Projects – Mike Pritchard, YCPC

#### 1. LPN Form Tracking Sheet

Mike Pritchard gave an update on the Linking Planning and NEPA (LPN) Tracking Sheet included in the agenda packet page 27.

#### 2. Linking Planning and NEPA (LPN) Level 2 Forms

##### a) LPN #005976 George Street (City of York)

The George Street Project presented by both slide show presentation by Mike Pritchard, YCPC and traffic simulation by Tom Austin and Dan Thornton of TRG. **A motion was made by Will Clark to table this item pending North York Borough's input and receipt of the estimated paving costs. It was seconded by Bob Reilly. The motion was passed.**

### c. Adaptive Signal System Long Term Operations – Beth Nidam, YCPC

Beth Nidam introduced Adaptive Signal System Technical Support and the potential costs to municipalities when upgrading to this technology. **A motion was made by Bob Reilly to create a subcommittee to review the technology costs related not only to the Adaptive Signal System but also on future technologies and how they can be funded. It was seconded by Jim Gross. The motion was passed.**

### d. Functional Class Modification – Beth Nidam, YCPC

Penn Township requested Functional Class changes as shown: Wilson Avenue from Carlisle Street to Eisenhower Drive, add as a major collector; Wilson Avenue from Broadway to Ridge Avenue, add as a major collector; Radio Road from Carlisle Street to High Street, remove as a major collector and change to a local road; High Street from Radio Road to Eisenhower Drive, add/Extend to a Major Collector extended portion; Eisenhower Drive from Carlisle Street to High Street, add/extend as a major collector extended portion; W. Granger Street from Baltimore Street to Westminster Avenue, add as a major collector; Clover Lane from Baltimore Street to Beck Mill Road, add as a major collector; Wirt Avenue from Baltimore Street to John Street, add as a major collector; John Street from York Street to Wirt Avenue, add as a major collector. **A motion to recommend to move forward with the Functional Classification changes requested by Penn Township by submitting the request to PennDOT Central Office was made by Jim Arey and seconded by Mike Keiser. The motion was passed.**

- e. 2016-2017 PennDOT Agreement/Contract Resolution – Will Clark, YCPC  
**A motion to approve the signature resolution identifying the Chairman and Secretary signature authority for the 2016-2017 program year was made by Will Clark and seconded by Bob Reilly. The motion was passed.**

f. Annual Reports

1. LTAP Annual Report – Will Clark, YCPC  
Will Clark reviewed the statistics for the 2015-2016 LTAP program. Of note, last year municipalities hosted 209 students which is slightly lower than the five- year average attendance of 295. The hope is that with one staff person dedicated to the LTAP program the numbers will increase.
2. I-83 Traffic and Conditions Report – Jeph Rebert, YCPC  
Jeph Rebert thanked Will, Beth, Heather, Mike and Krystal for their help in producing the TAC report. He briefly reviewed the sections in the TAC report that have appeared in past reports and reviewed in greater detail those sections that are new in this year’s report, that included entrance ramp evaluations, overpasses/underpasses, and historical investment in I-83.
3. Title VI – Jeph Rebert, YCPC  
Jeph Rebert reviewed the Title VI program annual report for all activities that have occurred under the program over the previous fiscal year. The report will be forwarded to the PennDOT district office.

**10. Other Business**

- a. Interstate Management (I/M) Preservation – Tony Berger, PennDOT, District 8  
Mr. Berger reported that of the \$151 million in the I/M line item on the 2017 I/M TIP neither York County nor District 8 as a whole received any funding. He explained that various I/M projects from all over the state were reviewed by the I/M steering committee which is made up of both Central Office staff and a selection of staff from all the District offices. The Committee meets on a regular basis to make decisions for the Interstates in Pennsylvania.
- b. Notice of Proposed Rule Making – MPO Coordination and Planning Area Reform  
FHWA and US DOT developed rules for MPO coordination. The proposed rulemaking is pushing for more planning coordination between MPO’s in the same urbanized area. In York County, there are the York, Harrisburg, Lancaster and Hanover urbanized areas.
- c. Green Light Go – Beth Nidam, YCPC  
Beth Nidam explained the handout describing the Green Light Go Year 3 funding round. Applications are being accepted by PennDOT from the municipalities through September 30<sup>th</sup> for the Green Light Go program.

d. Annual Pavement Condition Report – Beth Nidam, YCPC

Beth Nidam reported that this year a bridge condition section is being added to the annual pavement condition report. In compiling the bridge data MPO staff encountered a discrepancy in the business plan networks that PennDOT uses to compile its report data. After discussion of various options, the Committee decided that the staff should review the data internally and bring the network comparisons back to the Committee in October.

**11. Upcoming Meetings**

- a. October 6, 2016, YAMPO Technical Committee
- b. October 27, 2016, YAMPO Coordinating Committee

**12. Adjournment**

- A motion was made to adjourn the meeting by Jim Arey.

DRAFT

**Attendance**  
**York Area Metropolitan Planning Organization**  
**Coordinating Committee Meeting**  
**August 25, 2016**

**Voting Members (# of Votes)**

**Attended**

**PennDOT (2)**

|                      |                |   |
|----------------------|----------------|---|
| Central Office:      | Larry Shifflet |   |
| Alternates:          | Jim Arey       | x |
|                      | Adam Grimes    | x |
|                      | Meribeth Raves |   |
| District 8-0 Office: | Mike Keiser    | x |
| Alternates:          | Anthony Berger | x |
|                      | Nathan Walker  | x |
|                      | John Kennedy   |   |

**York County (2)**

|                           |                         |   |
|---------------------------|-------------------------|---|
| Commissioners:            | Susan Byrnes            |   |
| Alternates:               | Chris Reilly            |   |
|                           | Doug Hoke               |   |
|                           | Felicia Dell            | x |
| York Planning Commission: | Walter A. Kuhl          |   |
| Alternate:                | Felicia Dell, Secretary |   |
|                           | Will Clark              | x |
|                           | Joe Heffner             |   |

**York City (1)**

|                 |            |   |
|-----------------|------------|---|
| Representative: | Kim Bracey |   |
| Alternates:     | Jim Gross  | x |

**Central Pennsylvania Transportation Authority (1)**

|             |                        |   |
|-------------|------------------------|---|
| Chairman:   | Raymond Rosen          |   |
| Alternates: | Richard Farr, Chairman | x |
|             | Jenna Reedy            |   |

**Legislative Appointments (2)**

|                    |                           |   |
|--------------------|---------------------------|---|
| Legislator:        | Representative Seth Grove |   |
| Alternate:         | Wendy Leahy               |   |
| Appointed Citizen: | Ron Miller                |   |
| Alternate 1:       | Congressman Scott Perry   |   |
| Alternate 2:       | Bob Reilly                | x |

**Advisory Members (0)**

|                                 |                        |   |
|---------------------------------|------------------------|---|
| Federal Transit Admin:          | Deborah Purnell-Butler |   |
| Federal Highway Administration: | Dan Walston            | x |
| FAA-Airport District Office:    | Lori Ledebohm          |   |
| PennDOT Bureau of Aviation      | Edie Letherby          |   |

**Other Planning Partners (0)**

|                       |            |  |
|-----------------------|------------|--|
| Adams County Planning | Chris Caba |  |
|-----------------------|------------|--|

**Attendance (continued)**  
**York Area Metropolitan Planning Organization**  
**Coordinating Committee Meeting**  
**August 25, 2016**

|   |                 |
|---|-----------------|
| Bicycle Access Council                  | Joe Stafford    |
| Capital City Airport                    | David Spaulding |
| Commuter Services of PA                 | Kandi Fox       |
| Genessee & Wyoming, Inc.                | Kim Smith       |
| Lancaster Co Planning Commission        | Robert Bini     |
| Tri-County Regional Planning Commission | Tim Reardon     |
| BRTB/Baltimore County                   | Emery Hines     |

**Other Persons Attending (0)**

|                                 |                 |   |
|---------------------------------|-----------------|---|
| PennDOT District 8-0            | Nathan Walker   | x |
| PennDOT Central Office          | Daniel Farley   | x |
| Senator Scott Wagner            | Nadine Hubner   | x |
| Representative Stan Saylor      | Kevin Eck       | x |
| Dover Township                  | Michael Fleming | x |
| YCRTA                           | Gwen Loose      | x |
| WMT                             | Steve Callahan  | x |
| TRG                             | Tom Austin      | x |
| TRG                             | Dan Thurston    | x |
| York County Planning Commission | Jeph Rebert     | x |
| York County Planning Commission | Mike Pritchard  | x |
| York County Planning Commission | Heather Bitner  | x |
| York County Planning Commission | Beth Nidam      | x |